



**HERZOG ELEMENTARY SCHOOL**  
5831 Pamplin Place. St. Louis, MO 63147. 314-385-2212  
**Together we achieve more!**

## **Welcome Back to Our School Building 2020-2021**

I'm glad to announce that Herzog Elementary will start an in-person instructional model from **8:15 am-2:12 pm** for PK-2<sup>nd</sup> grade students beginning Monday, October 19<sup>th</sup> and 3<sup>rd</sup>-5<sup>th</sup> grade students beginning Monday, October 26<sup>th</sup> with students that selected an in-person model. Due to in-person capacity restrictions, virtual students will continue virtual learning for the entire 2<sup>nd</sup> quarter.

All students will have to follow the new guidelines put in place due to COVID-19. Below are the guidelines:

- **MASKS AND SAFETY** – Students and staff will be required to wear a mask at all times. Parents, please send your student(s) with two (2) masks: one to wear and one for emergencies.
  - Students must remain in their assigned work areas and keep their hands to themselves.
  - Emergency masks will be available.
- **SCHOOL DAY**– For arrival, students will enter in *their assigned doors* starting at **7:45am** where their temperatures will be taken, hands sanitized, students will take a grab-and-go breakfast, and report to class. All students will eat lunch in the classroom. For dismissal, the students will be called down to their assigned doors for bus or parent pick-up starting at **2:00pm**. Once students are home, they are expected to work on their daily on-line lessons.
  - Arrival - Mimika Ave. Door (**PreK-1<sup>st</sup> grade**)
  - Arrival - Pamplin Pl. Door (**2<sup>nd</sup>-5<sup>th</sup> grade**)
  - Dismissal - Walkers and Pick-up, Pamplin Pl. Door
  - Dismissal - Bus Riders, Mimika Ave. Door
- **EARLY DISMISSAL/CHANGES TO USUAL PICK-UP** – Early dismissal is by 1:30 p.m. If you do not arrive before 1:30 p.m., you may pick your student up at the normal dismissal time. If you need to change your pick-up plan, or you need an early dismissal, you must call the office by 1:00 p.m. **There will be absolutely no exceptions to these policies.**
- **BUILDING PROCEDURES FOR PARENTS** – **Due to COVID-19 and new SLPS regulations: Parents, are required to call and/or schedule an appointment to visit. All visitors will be required to wear mask and complete the health screening prior to entering the building.** If you have any questions or concerns, please contact, **Ms. Helton** (school secretary) in the office. She will direct you to the right person, or schedule an appointment for you, if needed. You can contact her at **(314) 385-2212**.
- **ATTENDANCE** is very important. For your child to continue in-person learning, they must be present and on time daily. If attendance becomes a concern, your child is subject to return to virtual learning and their in-person placement will be given to another student.
- **COVID-19 SAFETY** is very important. For your child to continue in-person learning, they must adhere to wearing face coverings and social distancing. If COVID-19 safety becomes a concern, your child is subject to return to virtual learning and their in-person placement will be given to another student.



*Our mission is to develop successful students that are compassionate for others in an environment that emphasizes the social, physical, and intellectual needs of each child.*